

## **NOTICE OF A REGULAR MEETING**

**NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF ANAHUAC, CHAMBERS COUNTY, TEXAS, WILL MEET IN A REGULAR MEETING OPEN TO THE PUBLIC AS FOLLOWS:**

**DATE:** Monday, June 13, 2011

**TIME:** 6:00 p.m.

**PLACE:** Anahuac City Hall  
501 Miller Street  
Anahuac, Texas 77514

**PURPOSE:** Regular Meeting

Invocation

Pledge of Allegiance to the American and Texas Flags.

### **REGULAR MEETING AGENDA**

CALL TO ORDER

Agenda as follows:

1. Comments from Audience - Speakers must sign in with the City Secretary to speak. There is a 3 minute time limit. At this time, any person with business before the Council not scheduled on the agenda may speak to Council. No formal action can be taken on these items at this meeting.
2. Consideration and possible action on Ordinance No. 2011-04-02: An Ordinance of the City of Anahuac, Texas, changing the name of Sabine Street in the City of Anahuac, Texas to Mendenhall Lane; and providing an effective date.
3. Proclamation in support of the Vietnam Veterans Memorial.
4. Consideration and possible action on appointing Utility/Accounting Clerk Julie Harvill as Assistant City Secretary. Placed by Kimberly Upston, City Secretary.
5. Consideration and possible action on a Seismic Permit Agreement for Sampson Lone Star L.L.C. Placed by Lonnie Saunier of Sampson Lone Star L.L.C.
6. Consideration and possible action on loaning certain items to the Chambers County Historical Commission. Placed by Kimberly Upston, City Secretary.
7. Discussion and possible action on Council Members attending the Newly Elected Official Workshop.
8. Discussion and possible action on accounts payable.
9. Consideration and possible action on the minutes of:
  - a. Special Meeting held on April 25, 2011
  - b. Regular Meeting held on May 9, 2011

c. Canvass Meeting held May 17, 2011

- 10. Discussion and possible action on the sludge hauling at the Sewer plant. Placed by Lance Nauman, City Administrator.
- 11. Discussion and possible action on declaring certain items surplus and the disposition of the items. Placed by Lance Nauman, City Administrator.
- 12. Discussion and possible action on the Fraud Policy of the City of Anahuac. Placed by Danny Thompson, Position 5.
- 13. Discussion and possible action on the job descriptions of the City of Anahuac and the chain of command for employees. Placed by Danny Thompson, Position 5.

14. Reports

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|----------------------|----------------|-----------------|-------------|
| Constable            | <b>Written</b> | Mayor Hawthorne | <b>None</b> |
| Code Enforcement     | <b>Verbal</b>  | Mr. Whitley     | <b>None</b> |
| Public Works         | <b>Verbal</b>  | Mrs. Palmer     | <b>None</b> |
| Utility Billing      | <b>Written</b> | Mrs. Brown      | <b>None</b> |
| Municipal Court      | <b>Written</b> | Mrs. Sanders    | <b>None</b> |
| City Administrator   | <b>Verbal</b>  | Mr. Thompson    | <b>None</b> |
| Vol. Fire Department | <b>Written</b> |                 |             |
| Vol. Emergency Corp. | <b>Written</b> |                 |             |

15. Adjournment

*I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT ANAHUAC CITY HALL, 501 MILLER, ANAHUAC, TEXAS ON JUNE 10, 2011 at 4:00 P.M.*

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*Kimberly Upston, City Secretary*

*"The City Council for the City of Anahuac, Texas reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberation about Real Property); 551.073 (Deliberation about gifts and donation); 551.074 (Personnel Matters); 551.076 (Deliberation about Security Devices); and 551.087 (Economic Development)."*

**REASONABLE ACCOMMODATION FOR THE DISABLED ATTENDING THIS MEETING WILL BE AVAILABLE; DISABLED PERSONS IN NEED OF SPECIAL ASSISTANCE AT THE MEETING SHOULD CONTACT THE CITY SECRETARY AT (409) 267-6681.**